



PERSON SPECIFICATION: School Games Organiser

Method of Assessment: (MOA)

**A.F. – Application Form I = interview
P = Presentation**

T = Test or Exercise

CRITERIA	ESSENTIAL	MOA
EXPERIENCE (Relevant work and other experience)	Experience of working in an environment with young people in schools Experience of project and programme management Experience of multi-agency working understanding of Schools Games strategy Experience of working in a sports environment	AF/I/T AF/I/T AF/I/T AF/I AF/I
SKILLS AND ABILITIES (Eg Written communication skills, dealing with the public)	Good communication skills and able to write clear concise reports and letters Excellent negotiating skills able to engage leaders and young people Able to plan and organise and meet deadlines Creative and able to problem solve. Good IT skills Able to analyse and interpret data/statistics	AF/I AF/I AF/I AF/I/T AF/T AF/I/T
TRAINING	Positive attitude towards training and development and a willingness to undertake training	AF/I
EDUCATION/ QUALIFICATIONS NB Full regard must be paid to overseas qualifications	Qualified to degree level Good standard of literacy and numeracy	AF AF
OTHER		
CONTRA INDICATION		