



September 4th 2019

Dear Parents and Carers

We are delighted to welcome students back today after the Summer break and extend an especially warm welcome to students joining us in year 7 and in year 12.

The first day of the school year is an incredibly important time and we want to help every one of our students make the best possible start to the year ahead. Over the Summer we have been re-thinking some of our behaviour systems so that we have the very strongest possible foundations in place for every child to be successful here at Colmers.

Today, your child will be bringing home a booklet designed to help you understand our **School Rules**. It sets out our approach to **Recognition**, the ways we make sure students achievements and successes are celebrated. The booklet it also gives details of our **Sanctions**, including an updated **Detentions** system. I hope that you find the information helpful in strengthening how we work in partnership with you so that your child enjoys a safe, secure, happy and successful journey here with us.

As we all know, good **attendance and punctuality** are key to success and this is going to be one of our top priorities this year. From today, students who are late to school or more than 5 minutes late to a lesson will serve a 15 minute **Late Detention** at the end of the same school day. As a rule, this 15-minute detention will take place without you being notified on the day. If there are exceptional circumstances that mean we need to notify you of late detentions, I would be grateful if you could communicate this to your child's Form Tutor or Head of Year so we can put the appropriate arrangements in place to let you know if a late detention is being served.

On **September 19th** we are holding our first **Parent/Carer Forum** of the year, which will give us a chance to discuss the changes we have put in place and gather your views on how they are working. Key dates for the term ahead are overleaf and I hope as many of you as possible will come to our **Meet the Tutors** evening on **October 10th** to find out how your child has settled in to the new school year.

In the meantime, if you have any concerns, as ever do please contact me and I will make sure the best person gets back to you as a priority.

Best wishes,

Emma Leaman
Headteacher



Key Dates

September 2nd & 3rd : Staff INSET days
September 4th : Students' First Day
September 19th: Parent/Carer Forum 5 – 6.30 pm
September 26th : Open Evening
October 10th: Meet the Tutors Evening 5 – 7.30 pm
October 28th – November 1st : Half Term
November 21st : Presentation Evening
November 22nd : Staff INSET day
December 6th : Early Close
December 20th : School closes for Christmas Break
January 6th : Staff INSET day
January 7th : School opens for students