



COLMERS SCHOOL
& SIXTH FORM COLLEGE

SCHOOL POLICIES

Policy Title: Admissions Arrangements 2021

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Relevant Legislation	Bulleted List
Linked Policies	
Policy Owner/Author	E Leaman
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1 POLICY AND NUMBERS

Pupils will be admitted at age 11 without reference to ability or aptitude. The number of intended pupil admissions for the year commencing 2nd September 2021 will be 240.

2 OVER-SUBSCRIPTION POLICY

Where applications for admission exceed the number of places available, the following criteria will be applied in the order set out below to decide which children to admit:-

1. Looked after or previously looked after children.
2. Where the child has a sibling *who will be attending the school in September 2021 and who lives** within three miles of the school.
3. Where the child lives within three miles of the school.
4. Where the child has a sibling who will be attending the school in September 2021 but lives over three miles from the school.
5. Where the child lives over three miles from the school.

In each category priority will be given to those living nearest the school, the distances* **being measured in a straight line from the school to home. The school is defined as the location of the front school gate situated in Belton Grove.

*The Local Authority's 'Sibling' definition has been adopted.

**The Local Authority's 'Shared Responsibility' definition has been adopted.

***The Local Authority's 'Distance' definition has been adopted.

Children with a statement of special educational needs/EHC Plan

Any child with a statement of special educational needs/Education Health and Care Plan is required to be admitted to the school that is named in the statement/plan. This gives such children overall priority for admission to the named academy. This is not an oversubscription criterion.

Looked after or previously looked after children

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of previously looked after children, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.

Separating "final qualifier" applications (twins, blocks of flats etc)

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the local authority will use a computerised system to randomly select the child to be offered the final place.

There is no tie breaker.

Waiting List

A waiting list will be kept until at least the end of the Autumn term. The waiting list will be kept in strict oversubscription criteria order. Each added child will require the list to be ranked again in line with the oversubscription criteria.

Appeals

Parents have the right to appeal against the Governors decision to refuse their child a place in the school. Parents should do this in writing to the Chair of Governors. Appeals will be heard by an Independent Appeal Panel.

In Year Applications

made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.

On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.

Sixth Form

In time Colmers will admit a maximum of 150 students to the Sixth Form.

Sixth Form Entry requirements

- Students will need to meet the entry requirements for courses as identified in the Sixth Form prospectus.

Oversubscription criteria

Where applications for the Sixth Form are oversubscribed (assuming entry requirements above have been met) the following criteria will apply:

1. The potential of the student to benefit from the curriculum and facilities offered by the school will be assessed.
2. Preference will be given to existing pupils, then looked after and previously looked after children, students for whom Colmers is named within their SEN statements and then those who live closest to the school.

*No supplementary information form is used by Colmers School and Sixth Form College

3 GENERAL

The school will agree any changes to its admission arrangements with the Secretary of State for Education. It will establish arrangements for appeals against non-admission, which will include an independent element. Details of admissions and appeals arrangements will be published each year.